

Educating the Educators III – Proposal Template

Conference on international approaches to scaling-up professional development in maths and science education

Submission deadline and procedure: Upload the file in two formats, word and pdf file in the online submission system. The link for the online submission system will be available on <https://icse.eu/educating-the-educators-iii/> from 21 February 2019.

Strict deadline for submission will be **16 March 2019**.

Names of files: Poster_Miller_Topic1.docx and .pdf / Presentation_PolicyBased_Schmith_Topic3.docx and .pdf

Length: The length of your proposal must be two pages for oral presentations, workshops and discussion groups, including references and excluding the cover page. Proposals for poster presentations require one to two pages.

Template: Please, use this template for preparing the proposal submission in the given formats.

Structure: Submissions do not need to follow the structure below but please make sure to clearly cover the following aspects in your proposal:

For oral presentations, workshops and discussion groups:

Please outline: (1) How the proposal relates to the overall conference theme; (2) From which perspective (e.g. country-specific, target group-specific) it will address the topic, (3) How it relates to one of the dimension's topics (brief outline of the content and subject matter of your planned presentation/input); and (4) Which of the questions (exemplarily) raised in the dimension descriptions will be addressed. Please also (5) Clearly provide a description of the format you intend to use.

For poster submissions:

Please outline (1) How the poster relates to the overall conference theme; (2) The work to be presented on the poster (who, what, etc.); (3) From which perspective (e.g. country-specific, target group-specific, stakeholders, supporting institutions) it will address the topic; and if relevant (4) How the poster relates to one of the distinct dimensions.

Cover Page (later in the online submission form)

Title 'xxx'

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Topics (Please choose only one dimension by placing an x in the corresponding box.)

- Topic 1: Personal dimension of educating facilitators: Roles, content, and activities
- Topic 2: Material dimension of educating teachers and facilitators: The role of classroom and PD materials and tasks
- Topic 3: Structural dimension – Systemic project designs for scaling-up and their evaluation
- Other

Format (Please mark with a cross, one only)

- Poster
- Oral presentation
- Workshops
- Discussion groups

Delete this page and only submit the next two pages

Title ‘xxx’

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TOPIC **XX**, Proposal for Poster / Research-based presentation / policy-based presentation /
practice-based presentation
(delete those formats which do not apply)

1. This is the first major section heading (Heading Style)

Authors should select General Paragraph style when typing the paragraphs of any section. Paragraphs should be indented and there should be no line space between paragraphs.

2. This is the second major section heading (Heading Style)

3. This is the third major section heading (Heading Style)

References should follow the Harvard system. In the text the surname of the author and the year of publication of the reference is given in Author_A, (2001).

Two or more references by the same authors published in the same year are differentiated by letters a, b, c etc. For references with more than two authors, text citations should be shortened to the first name followed by et al.

Here are two examples of citation: Recent results (Author_A and Author_B 2002); Author_B et. al. (2003) indicate that...

References should be listed in alphabetical order at the end of the paper. References by the same author(s) should be in chronological order.

Journal references should include: author's surname and initials; initials and surnames of remaining authors; year of publication; article title (where provided); abbreviated journal title, volume number and page numbers.

References to books should include: author's surname and initials; initials and surnames of remaining authors; year of publication; the book title; the name of the publisher and place of publication.

References to multi-author works should include after the year of publication; the chapter title (where provided); 'In:' followed by book title; initials and name(s) of editor(s); volume number and pages; the name of the publisher and place of publication.

3.1. This is the first subheading of the third section heading (Subheading style)

Authors may insert a table, or a figure, anywhere within the paper.

Please note that all illustration material must be supplied in black and white, as coloured lines and photographs cannot be adequately reproduced in the final printed form. If you insert objects in the document (image, graphic, table, and so on) care should be taken that they are not linked to another file.

Illustrations should be pasted into position on the typed pages as close as possible to the first reference to them. They should be centred. The number and caption of the figure must always appear below the figure and should be written in Caption style.

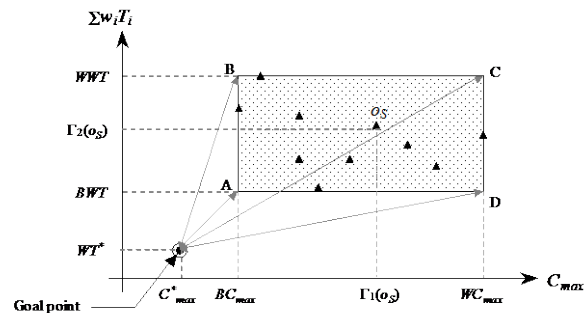


Figure 1. Title of the figure (Caption style)

All tables must be centred and clear. The number and title always appears above the table written in Caption style. The following is an example of how to insert a table.

Table 1. Title of the table (Caption style)

Criterion	Result 1	Result 2	Results3
A	150	180	100
B	130	150	200

3.2. This is the second subheading of the third section heading (Subheading style)

Authors may use endnotes throughout the abstract. To reference an endnote within the text, authors should use superscript consecutive numbers¹. Endnotes will then be explained at the end of the abstract, before the references².

Acknowledgements (Final headings style)

The acknowledgements (e.g. to research grants) must be written using General Paragraph style.

References (Final headings style)

- Author_A A., 2001, "A paper related with something", Journal Title, Vol. 01, pp. 1-5.
 Author_A A., B. Author_B, 2002, "Another paper related with something", Journal Title, Vol. 01, pp. 5-15.
 Author_A A., B. Author_B and C. Author_C, 2003, "Last paper related with something", Journal Title, Vol. 01, pp. 15-25.