



# Supporting guide

- How to create an EU-Login
- How to register on the European School Education Platform and eTwinning
- How to add contacts on eTwinning





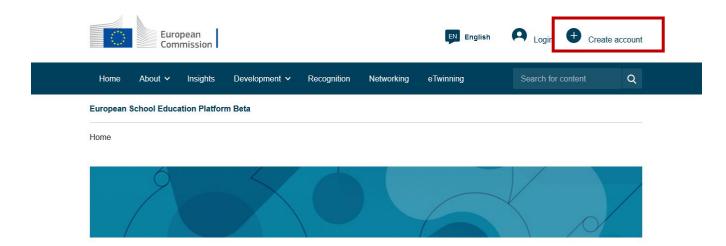
#### How to create an EU-Login?

To create an EU-Login, you should follow the steps that are described on the EU-Login website.

If you already had an eTwinning account but did not yet log in to the European School Education Platform, it is important to create an EU-Login with the same e-mail address that you used to register on the old eTwinning platform.

If you have an eTwinning account and an EU-Login with the same e-mail address or if you have an EU-Login but did never register on the eTwinning platform, you can go ahead and register on the European School Education Platform.

You are ready to create your eTwinning account on the European School Education Platform!







#### European School Education Platform and eTwinning registration



#### Status message

Close this message



The changes to your profile have been saved.

### Register on the European School Education Platform

# You are eligible to apply for eTwinning

## Why you should join eTwinning

eTwinning has created a school without borders, a common educational space for teachers and pupils. eTwinning promotes school collaboration in Europe through the use of information and communication technologies by providing support, tools and services to project schools.

The portal also offers online tools for teachers to find partners, launch projects, share ideas and best practices. Thanks to all individual tools, each member of the community can build interesting and useful partnerships with teachers throughout Europe in an easy, convenient and quick manner.

I don't want to join eTwinning

Join eTwinning

Your registration on the European School Education Platform was successful!

You are now able to continue the registration process in order to join eTwinning and enjoy the new opportunities.





# Register on the European School Education Platform Join eTwinning Connect with European colleagues with similar interest by joining eTwinning \* indicates a required field Add school\* Search by specifics (country + region + alternative region) Region Alternative region Country Luxembourg Select region Select region Search organisation **Clear filters** Organisation name \* Please insert 3 or more characters... 0 Can't find your organisation or school? Register a new organisation or school. I have read and agree to the eTwinning Privacy Policy and the eTwinning Code of Conduct. Cancel Skip this step

In order to register on eTwinning, you must add your school to your profile. Select Luxembourg as country and click on "Search organisation". Start typing the name of your school. If your school is already registered on eTwinning, you will find it in the list and can simply select it. If it is not yet registered on eTwinning, you must register a new school.





## Register on the European School Education Platform

# Your platform experience

Let's complete the last step of the registration process. This information will help you find relevant mobility opportunities, colleagues and courses.

## 1. Profile information

## Profile picture

Upload image 山
One file only.
10 MB limit.
Allowed types: png gif jpg jpeg.

#### Description

Add description

You can now edit your personal profile! In the first step, you can upload a profile picture and write a short text about yourself and your interests to introduce yourself to other users of the platform and to facilitate future networking on the platform. Please note that only questions marked with an asterisk (\*) are mandatory.



- None -



Profile visibility *	Time zone *	
Users registered on the platform	- Select -	~
Who can view your profile		
Languages spoken *		
English ×		~
Topics you are interested in		
Select one or more options		~
2. Newsletters  I would like to receive the European So	chool Education Platform newsletter	
Your eTwinning application is pending. Your eTwinning newsletter when your applicat		
Newsletter language		

Decide who can see your profile and inform other users about the languages you speak and the topics you are interested in. This might be useful to find future project partners.

You can decide if you want to receive the eTwinning newsletter and in which language you would like to receive it.





#### 3. Notifications

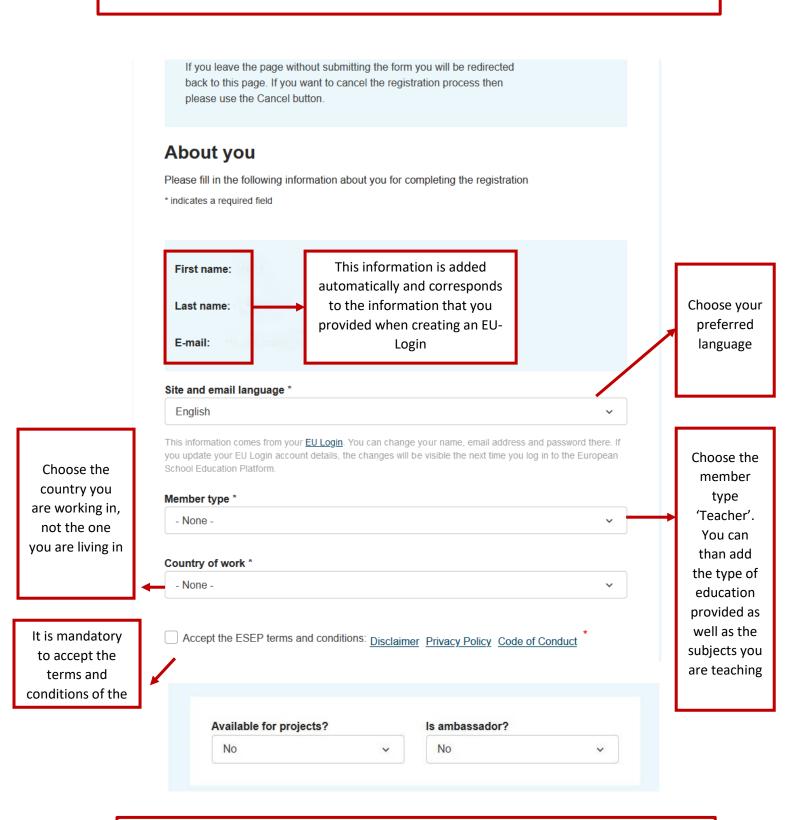
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Last steps! Confirm your e-mail address for future notifications and provide a link (not mandatory) to your or your school's website and to your social media accounts. Before submitting, please specify who can contact you.





You can now edit your profile and add additional information!

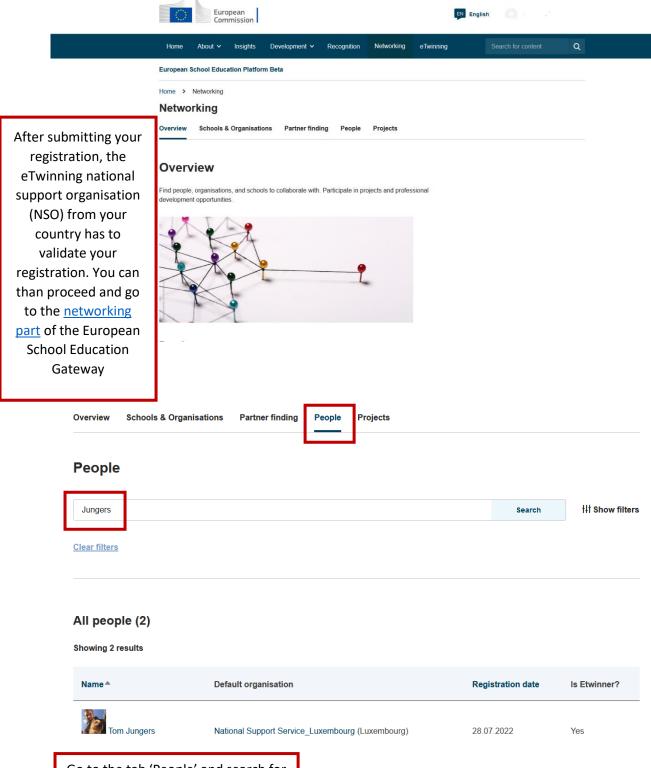


It is very important to select that you are available for eTwinning projects. If you did not select yes, you cannot be invited to be part of projects.





## Add contacts on eTwinning



Go to the tab 'People' and search for Tom Jungers, a member of the NSO in Luxembourg, and click on his profile.







After selecting Tom's profile, you can add him to your contacts.

If you face any difficulties or if you have any further question, please feel free to contact <u>Tom Jungers</u>.